

DODDINGTON PARISH COUNCIL

Meeting of the Parish Council held at The Pavilion, Benwick Road on Thursday 15th July 2021 at 7.00 pm.

Present: Cllr. R Hufton (Chair), Cllrs H Fisher, L Howard, K Presland, J Shepherd and J Welcher. Cllr M Davis (District Councillor), Cllr D Connor (District and County Councillor) and the Clerk Roger Wilkin were also present.

1. Open Forum: - No members of the public were present.

2. Apologies: - Apologies were received from Cllr R Mason

3. Declaration of Interests:- No declarations were announced.

4. Minutes: -The minutes of the meetings held on 17th June 2021 were approved and signed by the Chair.

5. Updates and matters arising:-

- a) The Clerk reported that the closing date for members of the public to request that a formal election be called to fill the two vacancies on the Parish Council expires tomorrow. It is therefore likely that the vacancies will be filled by a co-option process and at present three residents had expressed an interest in joining the Council.
- b) The Clerk reported that the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return had been published giving residents a right to inspect the accounts. This right expires on 30th July 2021.
- c) It was agreed to defer consideration on any local celebrations to commemorate the Queens Platinum Jubilee in 2022 to later in the year.

6. Police Matters: -

- a) The Chair gave a report on a virtual meeting that she had attended on 7th July 2021 with Darryl Preston, the new Police and Crime Commissioner for Cambridgeshire and Peterborough.

7. Fenland DC, CCC and other external organisation matters:-

- a) Cllr Connor reported on a number of housekeeping issues from CCC and FDC Planning.

8. Highway Issues: -

a) Updates:

- 1. The drop in the highway surface near Delfland was still outstanding
- 2. The removal of the telephone box in the High Street was still outstanding

b) Members raised the following new items:

- 1. The land owner of the land at the junction of High Street / Ingles Lane is to be approached to repair and attend to the fence and hedging.

- c) The Clerk reported that the CCC Highway and Infrastructure Committee on 22nd June 2021 had approved the Parish Council's submission for LHI funding to improve the footway surface on the High Street towards the Clock Tower. In addition, CCC had advised that applications for LHI funding in the year 2022/2023 were now being received; closing date is 30th September 2021. Members asked to consider options.

d) The Chair reported that the Forcewide Watch Coordination Officer from the Cambridgeshire Constabulary had advised that their Safer Speeds team had requested that data from MVAS equipment should be sent to them in order that they can focus on speeding issues in problem areas. This team will analyse the data which will save the Parish Council having to undertake that task but we would need to purchase a windows based tablet to download the information from the MVAS machine. Members authorised the purchase of a suitable tablet. Cllr Shepherd agreed to take on the task of downloading and forwarding the data to the police.

9. Pedestrian Crossing Public Consultation:-

The footfall and traffic surveys will take place once the primary school has returned from the summer break. CCC are still to update their quotations in view of the time lapse.

10. Planning:-

a) New Applications:-

i. F/YR21/0475/RM Reserved Matters application relating to detailed matters of appearance, landscaping, layout and scale pursuant to outline permission F/YR20/0182/O to erect 1 dwelling (2 storey 5 bed) Land south of Norbrown, Hospital Road Doddington. Members agreed to support this application

ii. F/YR21/0711/F Temporary siting of a mobile home, portacabin office and formation of a ménage (retrospective) at land south of Coneywood South Farm, Wood Street, Doddington.

Members agreed to support this application but in view of the length of time that these items have been on site that a time scale should be fixed.

iii. F/YR21/0748/TRCA Works to 2 cherry trees, 1 almond tree, 1 lime tree, 1 maple tree and fell 4 leylandii trees and 1 holly tree within a conservation area at 2A Church Lane Doddington

Members agreed to support this application

iv. F/YR21/0761/F Erect a single storey rear extension to existing dwelling, and formation of a pitched roof to existing flat roof and bay windows at 11 Wood Street, Doddington

Members agreed to support this application

v. F/YR21/0777/F Erect a dwelling (2 storey 4 bed) detached triple garage /store and front boundary wall (approx. 2.0m in height) including demolition of existing dwelling and outbuildings at 12 Wimblington Road Doddington

Members agreed to defer this item to a special meeting as it had only just been received. Cllr Presland declared an interest.

b) Other Planning Issues:-

i. Following the report made at the last meeting on a proposal to create a Community Country Park of Primrose Hill, a meeting was held with the agent and landowner on 1st July. A number of issues were discussed and the agent and landowner have been asked to provide a revised proposal.

ii. A pre application request had been received from an agent for the Parish Council's comments to develop land north of Wimblington Road. Members agreed to invite

the agent to their September meeting in order to consider the request in more detail.

11. Abbey Recreation Ground:-

- a) Following Benwick Athletic Football Club's agreement that they had approved the draft wording of the lease extension to include a sub letting clause to the Doddington Junior Football Club, the lease contract was signed by the Chair and Clerk
- b) Benwick Athletic Football Club sort the agreement of the Parish Council to install a defibrillator on the outside of the Pavilion. Members agreed with the request which would mean that the recreation ground was protected.
- c) The Chair advised members that FDC were holding a zoom meeting on CCTV and as we had such a system on the Abbey Rec Ground she offered to attend.
- d) It was reported that the area around the skate park needed the grass to be strimmed. The Chair would follow this up with our contractor.

12. Benwick Road Cemetery:-

A meeting of the Cemetery Committee took place on site on 21st April 2021. That meeting updated or revised the outstanding items as follows:

1. **FDC Construction are to be instructed to provide a concrete pathway between the roadway and the cremation plot site similar in design and length to the concrete footway on the burial side of the roadway. It had now become apparent that the design of the existing grasscrete cups would never permit grass to grow throw the roadway. It was therefore agreed that kerbing needs to be installed around the edging of the roadway and a thin layer of gravel laid on top of the existing roadway. In addition, two rows of cremation plots are to be marked out with touching paving slabs and standard paving slabs are to be used. Slate to be used between each duplicate row of slabs to create footpaths.**
2. **An order had been issued to Anglian Water to make the water connection and provide a water meter.** Work had been delayed as there was a suggestion that the land may have been contaminated. This may require specialised pipework to be installed which ultimately will need to be directed through the brick wall and a push down water tap to be installed.
3. A combination lock needs to be purchased to secure the main gates which in turn required some minor repairs to correct a bent rod.
4. **The surrounding hedges and trees have been checked and a number of saplings need replacing. It had been agreed with the garden centre that replanting will take place in October/November.**
5. **Two waste bins have now been supplied and are currently stored in the Chair's garage.** Arrangements need to be made to safely secure them on site.
6. Arrangements will be made to acquire small circular stainless steel disks showing plot numbers. These will be fixed to either the concrete plinths or cremation slabs. Metalcraft Ltd of Chatteris had offered to prepare the disks free of charge but suggested that a small donation of say £50 into their charity would be sufficient.
7. **The Clerk was ordering the official cemetery record books and application forms.**
8. It was agreed that "Reserving of Plots" would be allowed but would be restricted to those rows identified for immediate use. The Rules and Regulations would be updated to take this into account.
9. **The Clerk confirmed that FDC were charging double rates for internments from people outside of the area.**

10. Arrangements to inform the local undertakers would be made when we were in a position to become operational.
11. Arrangements would be made to source a suitable notice-board that could be fixed near the cemetery entrance.

13. St Marys Church:-

Members were advised that the wooden fencing around the cemetery was in need of repair and as the Parish Council contributed to the ground upkeep agreed to seek a quotation for the works.

14. Street Lighting:-

a) Update required from Cable Test on the repair to the 3 faulty lights identified in the recent survey plus supplying a quotation for removing the two lights on the clock tower and fixing 3 uplighters.

15. Village Maintenance:-

- a) Update on condition of the Bier House - This is still with the preferred Contractor who will be submitting a report for the Parish Councils consideration.
- b) Update on repairs to posts and chains around the Clock Tower - Quotation had been submitted to the car drivers insurance company.
- c) The two new bus shelters had now been installed and various comments of support had been made by residents

16. Website and Communications:-

Initial training had been given to three members and the Clerk on the updating procedure for the new website. Log in details had been issued but we are currently awaiting new email addresses.

17. Financial Items:-

a) Payments:

It was agreed that cheques be drawn for the following items:

Doddington Scout Group	Litter picking Abbey Rec	100.00
Eon UK PLC	Street lighting electricity (2 months)	359.35
E. Mason & Son	Grass cutting - various	72.00
GLP Installations	Two new bus shelters	10,972.80
CPRE	Annual subscription	36.00
R Wilkin	Clerks net salary + expenses	753.80
HMR&C	Income Tax	187.20

b) Attendance at NALC meeting. Members agreed that the Chair be given authority to attend this meeting. Registration costs will be £38.93

18. Any other Business:-

a) Members discussed a possible Council dinner and agreed to hold this in September.

There being no further business the meeting closed at 9.05pm.

